# **Prep and Expectation of Delegates**

### At regional science fair:

Have a meeting with students and parents at the end of the regional science fair.

• There are forms to sign and online set up to get finalist started with for CWSF

# As soon as possible have a meeting with students and parents as a group to go over:

- Expectations at the CWSF
- What to pack. How much money to bring.
- Layout of the week
- Look at the judging form used at CWSF

#### Go over the backboard:

- suggestions on changes including increasing the amount of data
- Graphs and statistics
- Wording spelling, grammar, and flow
- Make sure question and hypothesis has been answered
- Citations and bibliography are correctly done

Help with setting up project on ProjectBoard Making of the video.

Understand the judging rubric.

Students practice telling the story of the project. Over and Over!

**Getting the Board printed out as a poster.** Double check the dimensions required. (We use Staples) Mailing tubes can be used to transport the posters to CWSF. Other materials students have for their project (such as log books) should be determined as how best to bring or send it.

Collect essential data about students – parents' cell, student cell, medical and dietary concerns.

Regional science fair trading pins (and other pins) for student to trade as ice breakers.

Explain the award ceremony at the end of CWSF

# Delegates at the CWSF

## Your students always come first!

You need to stay with them in the same dorm/hotel/military base. Accommodation is usually not comfortable!

Students that have not been away from home before or to a previous CWSF will have some fears. My experience has been the boys need to phone home more than the girls.

Keep everyone together. At arrival, get everyone registered, know where everyone is staying.

Help students setting up projects at the exhibit hall.

Make clear plans about when and where to meet for breakfast, after judging or after activities.

**Night before:** Find a quiet place to bring the students together.

Quiz time! Bombard each other with questions about the projects. This helps bring up new questions for the finalist to think about overnight. It also brings the project to the front of his/her mind to prepare for judging the next morning.

Go over the role of the ambassadors inside the judging arena.

Make sure everyone has water and something like orange juice to get the saliva working. Not coffee!

While they wait for judging, students can be quizzing other students about their projects.

On tour day, some of your students will not be with you. Arrange to have another delegate look after them and you do the same for other delegates. Pass on important information – medical, cell numbers and anything else important about the student/s.

Any question? Feel free to reach out.

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